EXHIBITOR **AUDIO VISUAL** ORDER FORM

If you have a special request or need additional equipment, please call (619) 474-5050

Video Equipment	Qty	DAILY RATE Advance	DAILY RATE On-Site	Days Used	Total
DVD Player		$30.00	$40.00		
Blu-Ray DVD Player		$50.00	$75.00		
32" LCD Monitor		$150.00	$175.00		
54" Rolling Cart w/Black Skirt		$20.00	$30.00		
6'/7' Tripod Screen & Skirt		$35.00	$40.00		
LCD Projector (1500 Lumens XGA)		$250.00	$300.00		
LCD Projector (2000 Lumens XGA)		$300.00	$350.00		

Audio Equipment	Qty	DAILY RATE Advance	DAILY RATE On-Site	Days Used	Total
CD Player		$30.00	$40.00		
Wired Microphone: Handheld or Lavalier (Pick 1)		$35.00	$40.00		
Wireless Mic.: Handheld/Lavalier/Headset (Pick 1)		$125.00	$135.00		
Powered Speaker with stand		$65.00	$75.00		
Sound System with (2) powered speakers, (2) stands and (1) Wired Microphone: Handheld or Lavalier (Pick 1)		$160.00	$175.00		
Sound System with (2) powered spkrs, (2) stands & (1) Wireless Mic.: Handheld or Lavalier (Pick 1)		$255.00	$275.00		

Computer & Display Equipment	Qty	DAILY RATE Advance	DAILY RATE On-Site	Days Used	Total
20" Flat Screen LCD Monitor		$ 75.00	$ 100.00		
32" LCD Monitor w/Feet (Table Stand)		$150.00	$175.00		
42" LCD Monitor w/Feet (Table Stand)		$250.00	$300.00		
50" Plasma Monitor w/Feet (Table Stand)		$300.00	$350.00		
Single Post Stand for Plasma (32", 42" & 50")		$75.00	$100.00		
Keyboard & Mouse		$15.00	$25.00		
Laptop Computer (PC or Mac)		$100.00	$125.00		
Desktop Computer w/Monitor, Keyboard & Mouse		$ 100.00	$ 125.00		
Computer Speakers		$25.00	$35.00		
Wall Bracket/Monitor Bracket		$50.00	$75.00		

Customer Information

Firm Name:

Address:

City:

State: Zip:

Ordered By:

Telephone #:

Fax # or Email:

Notes:

Ordering Instructions

- **The total charge per item is determined by multiplying the quantity by the daily rate by the number of rental days**
- Please include applicable Sales Tax on equipment rental. **TAX EXEMPT STATUS** - If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the State of California.
- To guarantee equipment availability and advance rate, this order should reach us **14 days prior** to delivery.
- Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum.
- **CANCELLATIONS:**
  - A) Cancellation of equipment ordered must be received **48 hours prior** to delivery date to avoid a minimum one day charge.
  - B) If services have already been provided at the time of cancellation, **50% of original charges** will be applied.

Rental Totals

PAYMENT IS DUE WHEN ORDER IS PLACED

EQUIPMENT TOTAL	1	
DELIVERY/SETUP/PICKUP *(15% of line 1 or $45.00 minimum)*	2	
SUBTOTAL	3	
	4	
TOTAL DUE	5	

Delivery Information

On-Site Contact:	
Cell Phone or Pager #:	
Booth #:	Room:
Delivery Date:	Time:
Pickup Date:	Time:

Method of Payment

PLEASE CHECK ONE

Card Number:

__ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ Exp Date __ / __

Cardholder's Name (as appears on card):

Cardholders Signature: **Billing Zip Code:**

American Express ☐

Visa ☐

MasterCard ☐

Check ☐

Return for Processing

AV GUYS

301 W. 28th Street, Suite K National City, CA 91950

Tel: 619.474.5050 Fax: 619.474.5454